



Policy 2013-03 Investment Policy

The following Policy has been adopted by the Homestead at Jackson Creek Board of Directors and is to be shared with the Treasurer and any active portfolio managers responsible for investing unrestricted assets of the organization:

A. Policy Statement

The primary objective of this policy is to establish an Investment Policy for Homestead at Jackson Creek Homeowners Association (Homestead HOA) that will permit the organization to continue to operate during difficult financial times. Some examples for use of these funds are as follows:

1. Maintain current level of operations while Homestead HOA addresses longer term solutions to potential operating problems.

B. Investments

Since capital preservation and liquidity are the two main objectives for the investment of the reserve funds, the portfolio will be one with a short-term focus. Following are the investment guidelines for the investment of the reserve fund:

1. Maturity for each investment should be no more than 3 years.
2. At least 10% of the portfolio should have a maturity of less than 90 days.
3. Permissible investments for the portfolio are as follows:
 - a) Money Market Funds – these funds should be available upon demand, must be with a financial institution that is insured and must not exceed the insured limit at the institution.
 - b) Certificates of Deposit – these funds should be issued by financial institutions that are insured by the FDIC and are limited to \$100,000 in principal per institution.
4. The Treasurer is to receive regular reports of investment performance and investment activity.
5. The utilization of outside investment professionals may be considered when implementing part or all of this program. Such professional service must be bound by these same guidelines while undertaking its investment management role.

C. Authorization



A resolution by the Board shall authorize the Treasurer to implement this investment policy in relation to investing the Organization's reserve funds.

D. Responsibilities

The ultimate responsibility for investment oversight resides with the Board of Directors. The Treasurer shall monitor the investment portfolio for compliance with this policy. The Treasurer shall review the portfolio monthly at Board of Director meetings and review the guidelines at least annually.

Approvals:

James Desautel, President

Thomas Salo, Vice President

Suzan Pepin, Secretary/Treasurer